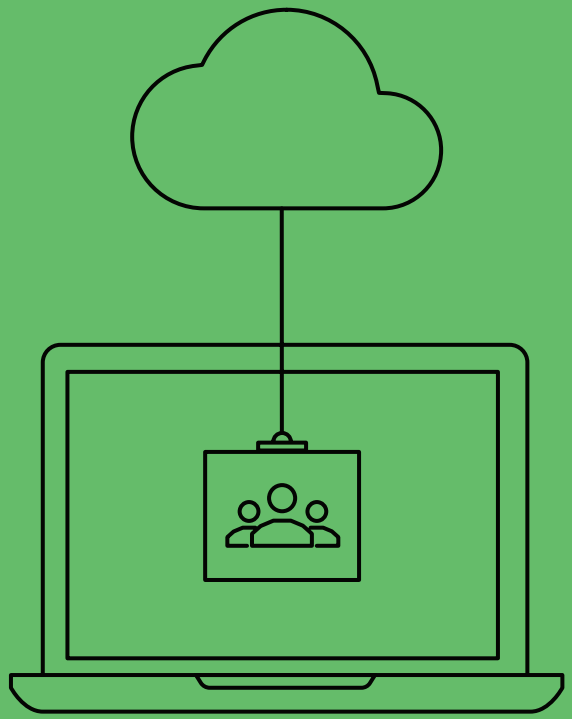
Getting Started with Google Classroom

Welcome to your first day of Classroom.

Google Classroom

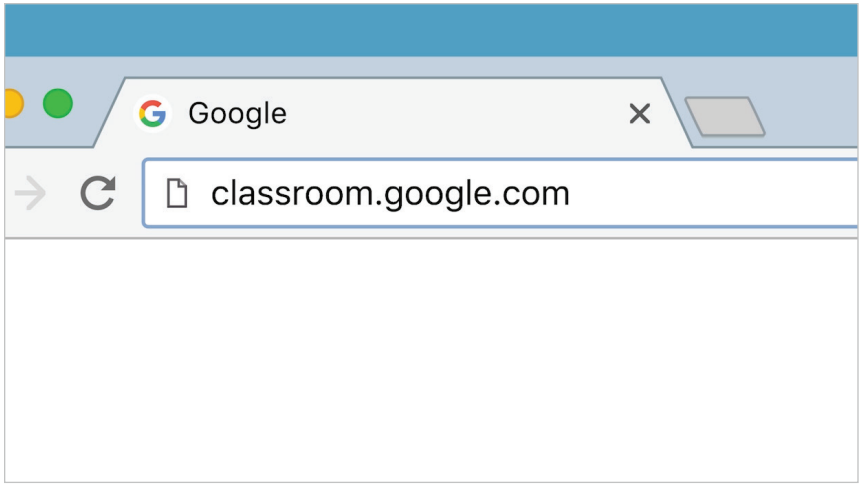
Get Set Up

How to set up a class & add students in Classroom.

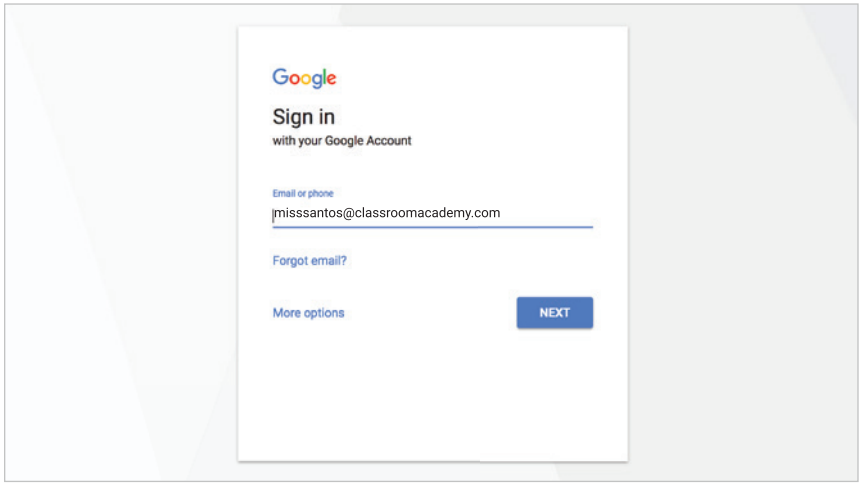


Step 1:

Get signed in.



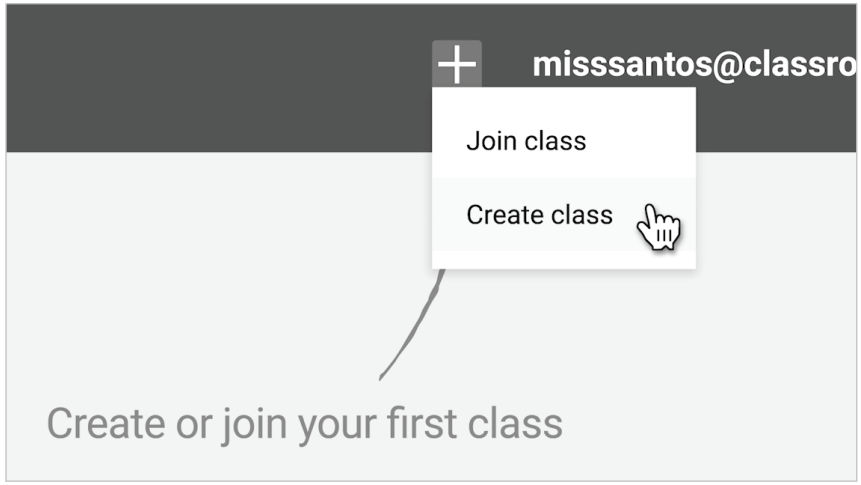
Head to classroom.google.com.



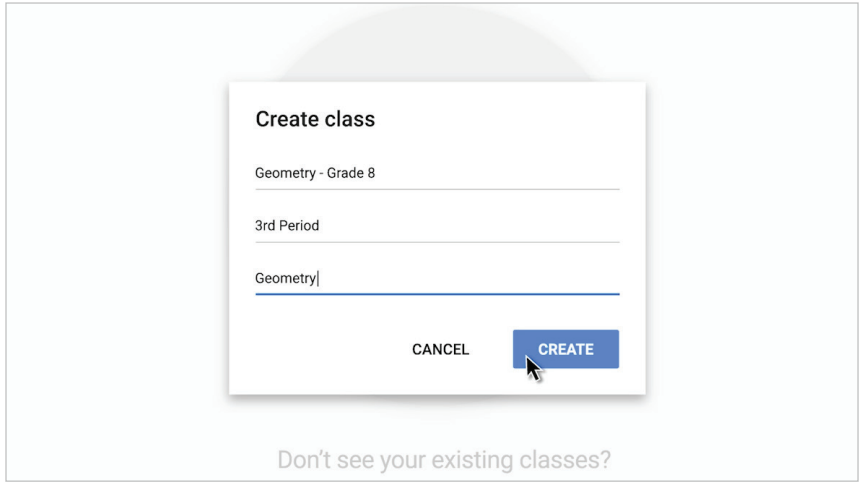
Sign in with your school email address.

Step 2:

Set up a class.



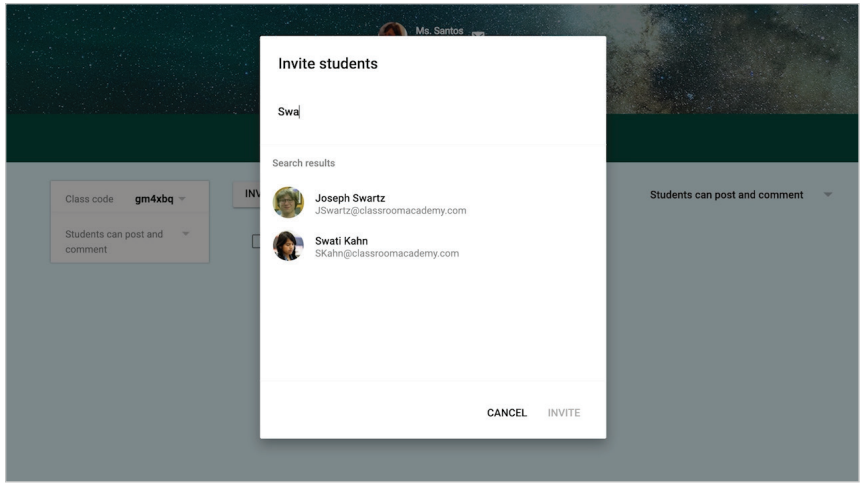
Select the + sign in the upper right corner, then select “Create class.”



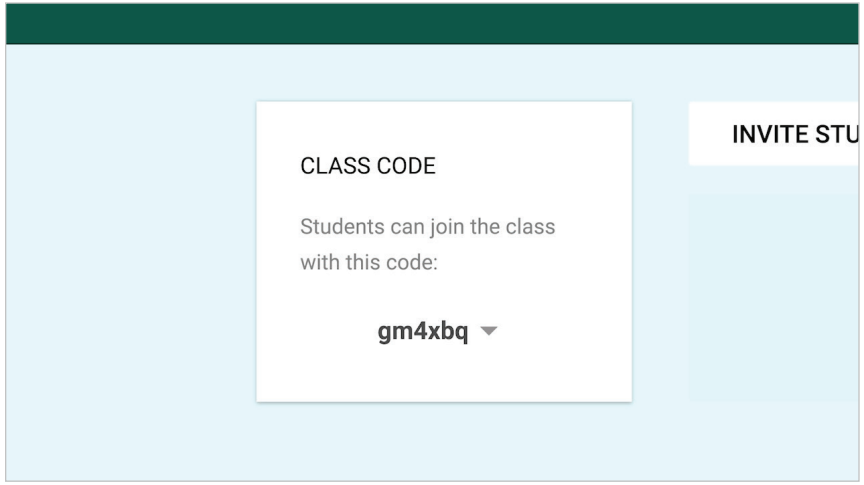
Fill in details for your class.

Step 3:

Add students by email, or give them a code.



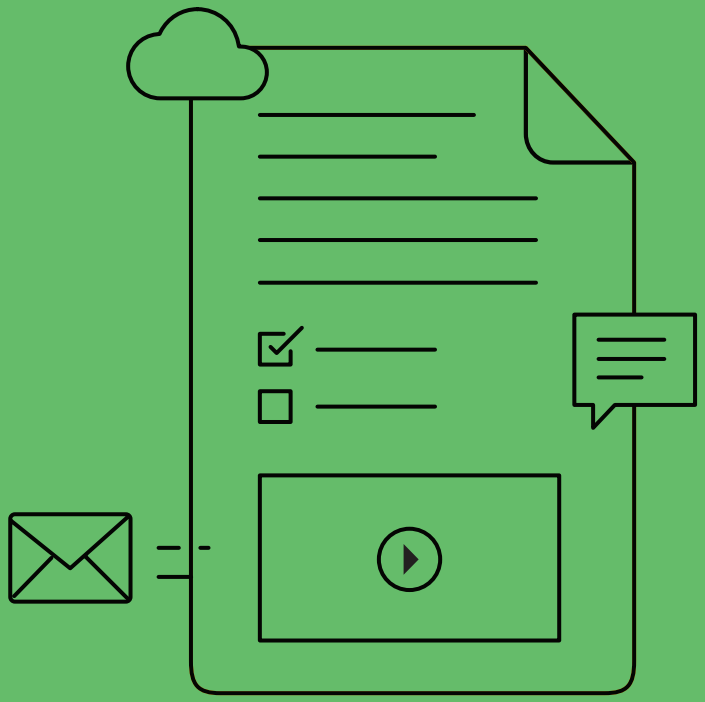
Select “Invite Students” to enter in their email addresses...



...or let students join by using your unique class code.

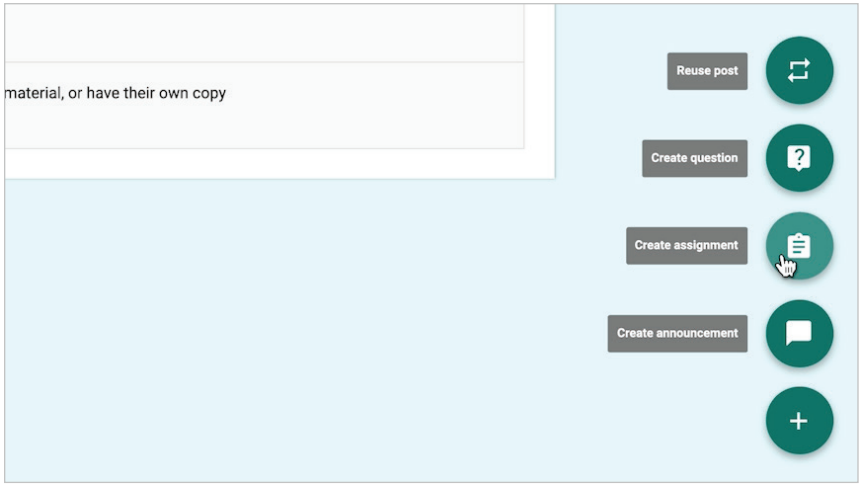
Assign & Grade

How to assign & grade work in Classroom.

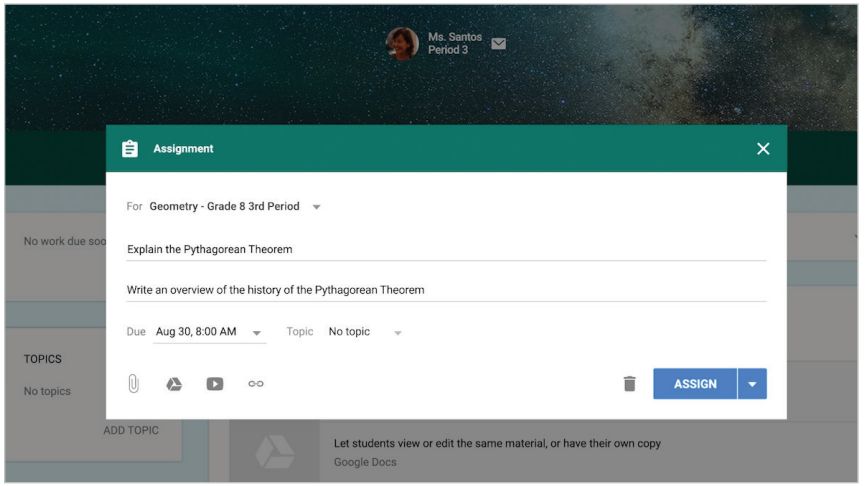


Step 4:

Create an assignment.



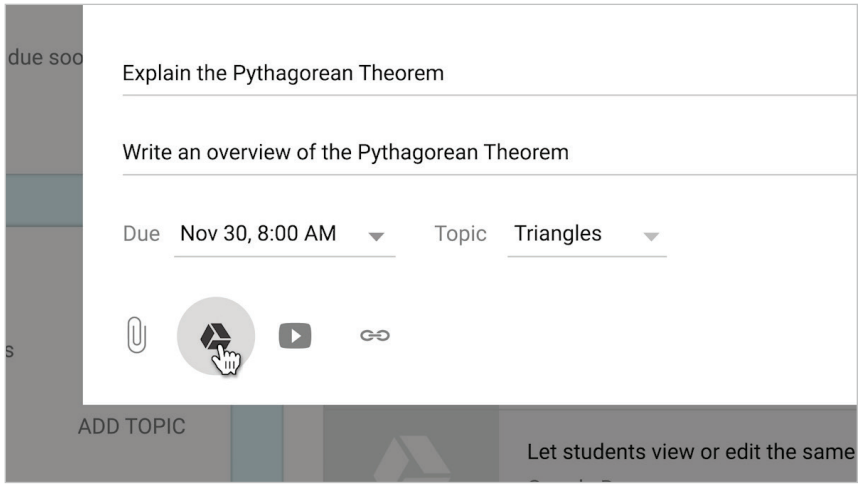
Hover over the + sign and select “Create assignment.”



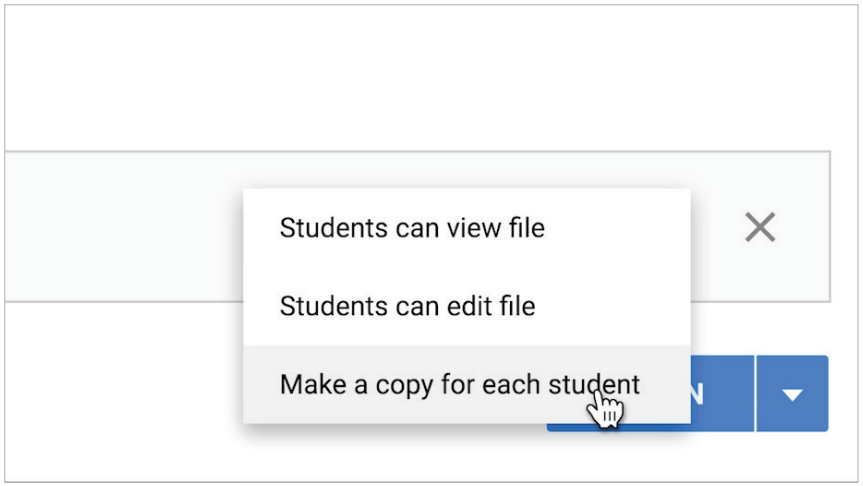
Fill in the assignment’s details, including a due date.

Step 5:

Add materials...



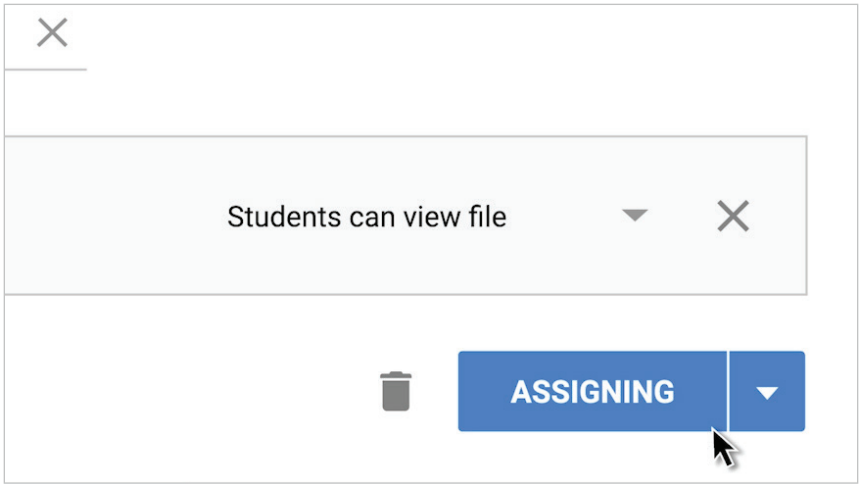
Attach relevant documents, materials or links.



(Optional) Make copies of the attachment.

Step 6:

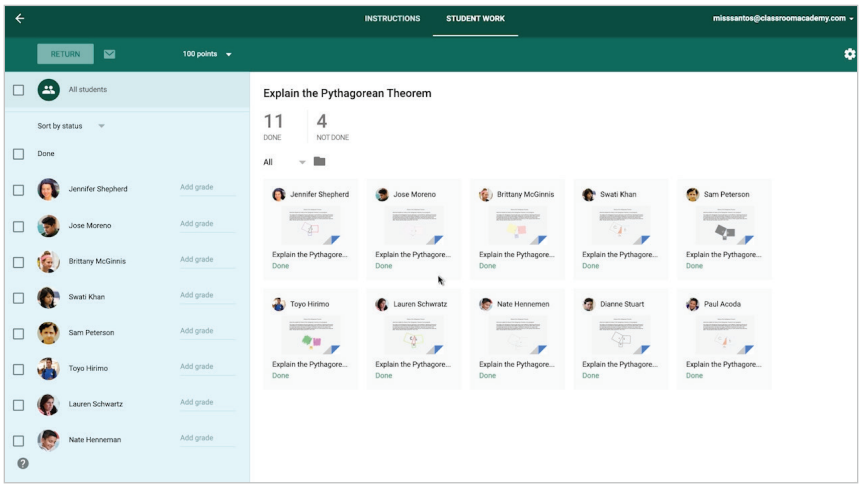
...and assign to students.



Select the assign button to share to students.

Step 7:

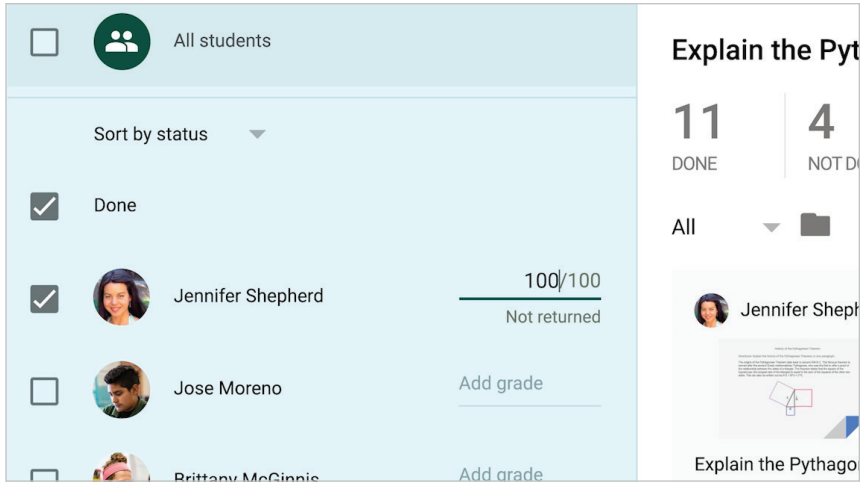
Let students get to work.



Student submissions are automatically organized.

Step 8:

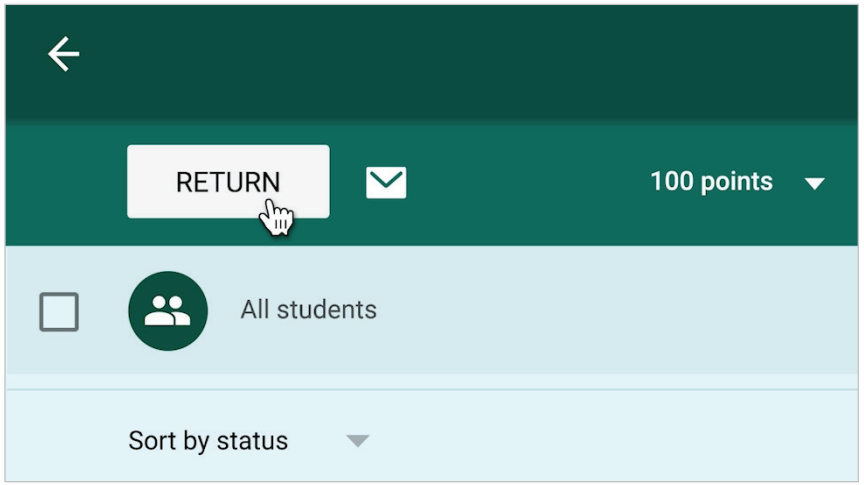
Add grades.



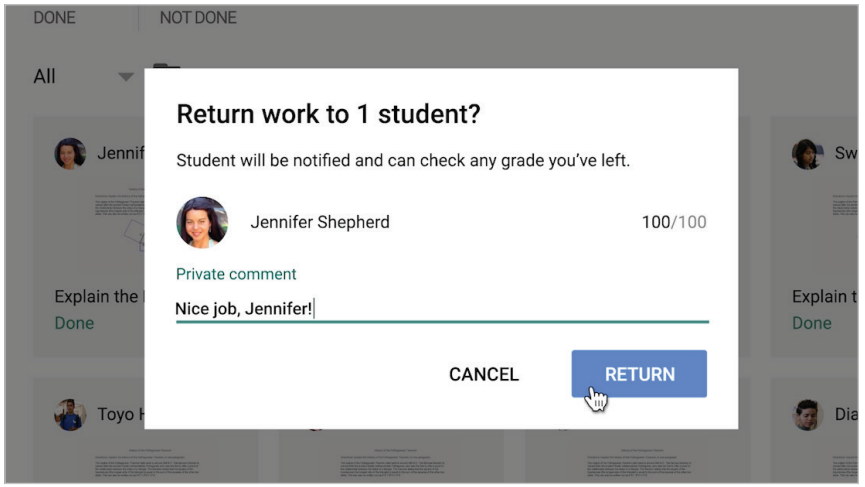
Grade your students' assignments.

Step 9:

Share feedback with students.



Select the "Return" button to return assignments.



Provide personalized feedback.