

2019 Ed Inform version: Creating Templates

1. Notice New look for Gallery!

Student list

Gallery

Curric. Comp.

skip to...

hidden perf. scale

visible perf. scale

2. Go to Blank Sample & Fill in textboxes that will be common for all students (e.g., Title & Learning Intention/ Description of Learning Activity)

Blank Sample

Save as Template for editing later or to insert common Learning Evidence (Files, Pics, Videos or Audio)

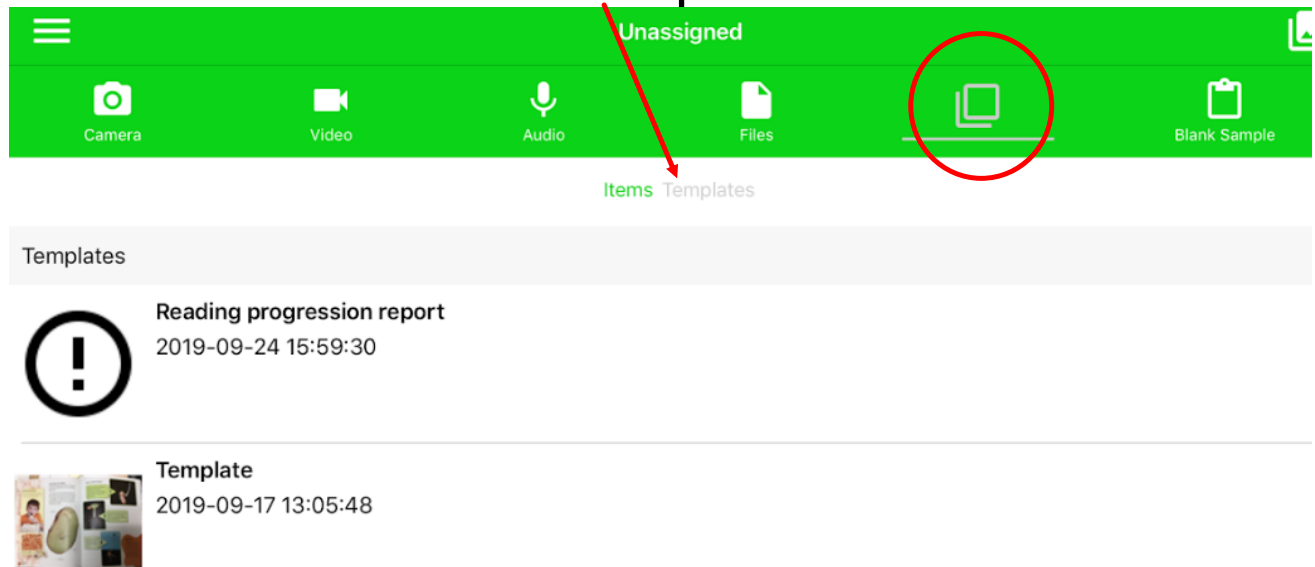
new!

Title:

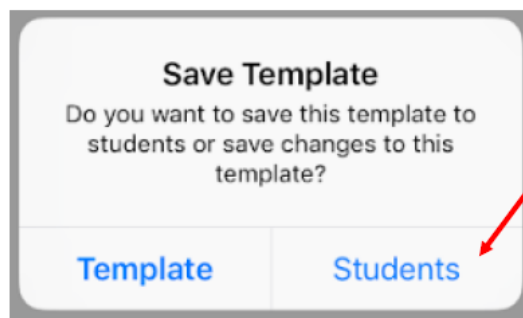
Learning Intention/Description of Learning Activity:

Learning Evidence

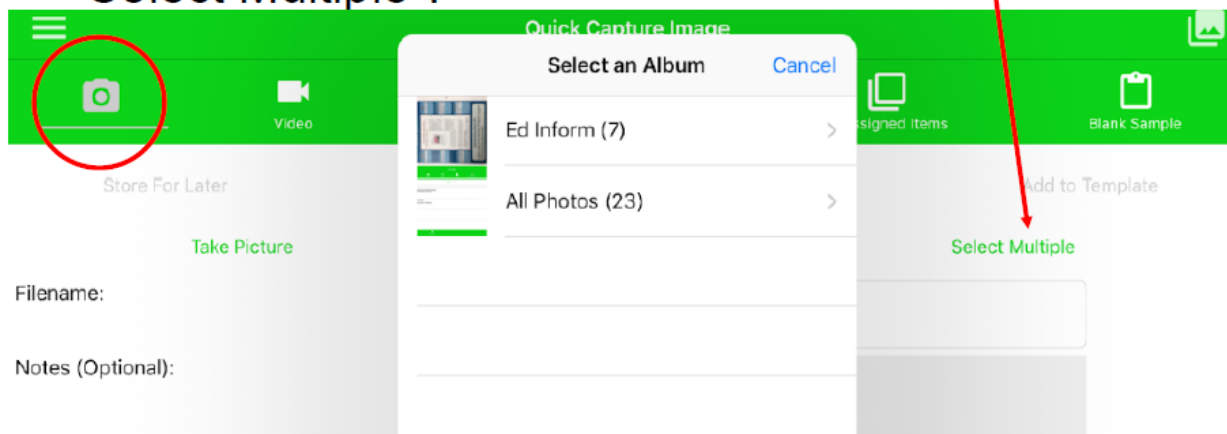
3. To retrieve Templates, go to "Unassigned Items" and click "Templates"



4. Edit and make changes to your template, including adding common Learning Evidence (e.g., files, pictures). When ready to personalize template for each student, Save changes on template "to students"



5. Personalizing posts: Note that the camera has multiadd option for you to select several pictures: "Select Multiple"!



6. Dashboard: to view parent login history, go to Dashboard and "Ed Inform Statistics"

Dashboard Statistics

Number of students: 3
 Unique Parent Logins: 3
 Total Parent Logins: 15

Parent Login Details:

First Name:	Last Name:	# of Logins:	Last Login:
Bob	Mayden	0	
Candice	Mayden	0	
BL1Parent	Test	11	9/9/2019
BL2Parent	Test	0	
BL3Parent	Test	1	8/21/2019
PLGPparent	Test	5	8/22/2019

Reminders  More

Report Card icon no longer there!